Job purpose

The primary mission of this position is to provide housing to persons experiencing homelessness in the Pioneer Park/Rio Grande Street/ 500 West area. This will be accomplished by seeking out homeless individuals who are located in the above mentioned area, assess for housing and medical vulnerability, and prioritize for appropriate interventions, including housing assistance, to help these individuals exit homelessness. The position will also entail assisting clients with emergency services, such as help in acquiring documents needed for housing and employment related services.

Duties and responsibilities

- Providing Client Services
  - Canvass the above mentioned areas, initiate contact with persons experiencing homelessness, administer the VI-SPDAT prescreen measure, ensure clients are represented at the Community Triage Group (CTG), and assess for other appropriate interventions.
  - Educate clients about and link clients to community resources.
  - Engage with clients and other members of the community in this area appropriately.
  - Attend weekly staff meetings, clinical staffing, and other meetings as appropriate.
  - Assist in obtaining needed documentation needed for housing and employment, such as birth certificates and state issued IDs.
  - Provide employment related services as needed, such as bus tokens, bus passes, clothing, etc.
- Record Keeping
  - Accurately record demographic and other information as required by the VI-SPDAT prescreen, HMIS, The Road Home and Volunteers of America, Utah.
Submit all paperwork in a timely manner.

- Driving
  - Provide safe transportation for clients who have accepted referrals or have appointments related to personal stabilization and movement out of homelessness.

- Resolve conflicts between clients and provide crisis intervention as necessary when appropriate.

- Develop and maintain professional working relationships with other service providers.

- Attend community meetings as needed to enhance the work of the outreach team and/or continuum of homeless services.

### Qualifications and Experience

- Bachelors Degree in a related field is preferred.
- Experience working with diverse populations.
- Knowledge of social service delivery systems and community resources.
- Excellent written and oral communication skills.
- Ability to interact with clients by demonstrating genuine empathy, concern, and understanding of clients and their difficulties.
- Ability to remain calm and respond appropriately in crisis situations.
- Ability to function as a team player.
- Ability to work with clients regardless of age, ethnicity, socioeconomic status, and/or sexual orientation, etc.
- Ability to model functional behavior, such as appropriate communication, emotional response, and coping skills.
- Ability to maintain professional boundaries with clients.
- Ability to take action and make decisions within his/her scope of responsibility.
- Ability to independently plan, prioritize, and execute own work to ensure completion of daily tasks.
- Ability to use sound judgment.
- Ability to demonstrate perseverance in the face of obstacles, such as clients exhibiting behaviors that contribute to continued homelessness.

### Instructions to apply

To apply, please email resumes@theroadhome.org. Please include the job title in the subject line.

* A pre-employment screening is required and includes job application, reasoning test, criminal background check and drug test. *