### Seasonal Case Manager 2015

<table>
<thead>
<tr>
<th><strong>Job title</strong></th>
<th>Seasonal Case Manager</th>
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<tbody>
<tr>
<td><strong>Reports to</strong></td>
<td>This position will report to the Services Director</td>
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<tr>
<td><strong>Position Status</strong></td>
<td>Full Time</td>
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<tr>
<td><strong>Salary Range</strong></td>
<td>$14.50 - $17.50 but is based on experience</td>
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<tr>
<td><strong>Shift</strong></td>
<td>Flexible schedule, to include days, evenings and/or weekends as needed</td>
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#### Job purpose

Case Manager-Services: Maintains a caseload under supervision to provide direct case management and group work services, ongoing assessments, crisis intervention, advocacy, counseling, and resource development and utilization. This position assists the resident/client in developing a self-reliance plan and working toward that goal while making the best use of the agency's and community resources.

This is a Seasonal temporary non-benefited position from mid-December, 2015, through mid April, 2016.

#### Duties and responsibilities

- Provide direct case management and group work services to families, women, and men, including crisis intervention, ongoing assessments, goal setting, problem solving, agency and community resource utilization, and network building
- Build working relationship with shelter residents/clients to provide appropriate support and direction for clients to reach self-reliant living goals
- Attend weekly staff/staffing meetings and other meetings as assigned
- Work closely with on-site services and other community agencies/resources to coordinate services for residents/clients and develop proper disposition for clients/residents seeking help
- Keep records, case management notes, and statistical data as required and participate in research and/or special projects as needed
- Assist clients/residents to gain an awareness of the problem and develop problem-solving skills with the client/resident

#### Qualifications

- Bachelors Degree from an accredited undergraduate program with a major in social services or related field
- Criminal background check, reasoning test, and pre-employment drug test required

#### Experience
• Experience with diverse and vulnerable populations
• Knowledge of homeless population

Skills

• Capacity to learn the obligations, functions of agency and their relation to staff, clients, and community.
• Basic understanding of case management practice including an understanding of causative factors and an ability to understand these impacts upon the client's decisions.
• Ability to enter into brief or crisis case management to help the client help him/herself, utilizing community and agency resources.
• Ability to evaluate one's own performance and to make use of supervision

Instructions to apply

To apply, please email resumes@theroadhome.org. Please include the job title in the subject line as Seasonal Case Manager.