Job purpose

The Case Manager will work as part of our Housing team to provide direct case management services to individuals and families who have moved out of homelessness and are living throughout Salt Lake County. The Case Manager will have an office at Palmer Court and will report to Erin McNeal.

Duties and responsibilities

- Assist clients in developing goals that will help them overcome homelessness and stabilize in the community.
- Provide program participants with referrals and linkages to community resources.
- Provide direct case management to families, women, and men, including crisis intervention, ongoing assessments, goal setting, problem solving, agency and community resource utilization, and network building.
- Attend weekly staff/staffing meetings and other meetings as assigned.
- Keep records, case management notes, and statistical data as required and participate in research and/or special projects as needed.
- Assess clients’ barriers to self-sufficiency and develop problem-solving skills with the client.
- Assess clients’ barriers to self-sufficiency and develop problem-solving skills with the client.
- Evaluate own performance to increase effectiveness as a case manager.

Skills

- Strong interpersonal skills and ability to work with diverse populations.
Willing to be a proactive member of a team.
• Strong belief of the housing first model.
• Ability to accept direction from Supervisor.
• Excellent organizational skills and strong computer skills.
• Self-starter and self-directed.

Qualifications
• Bachelors Degree in related field
• Experience working with diverse populations
• Ability to pass pre-employment background check and drug screen.

Instructions to apply

To apply, please email resumes@theroadhome.org. Please include the job title in the subject line.

*A pre-employment screening is required and includes job application, reasoning test, criminal background check and drug test.*